

# SOFTSKILLS SYLLABUS

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**Hi Folks,**

Oranium Tech introducing some amazing content on Softskills. Soft skills are non-technical skills that describe how you work and interact with others. Unlike hard skills, they're not necessarily something you'll learn in a course, like data analytics or programming. Instead, they reflect your communication style, work ethic, and work style.

## **1)Professional development program – Basics**

- Corporate communication skills
- Time management / Productivity
- Critical decision making
- Effective Presentation skills
- Collaboration

## **2)Professional development program – Advanced**

- Emotional intelligence
- Diversity
- Creativity / Innovation
- Conflict resolution
- Problem Solving, Critical thinking
- & risk management

## **3)Quality Management Methods program**

- Automotive Quality Management basics
- Six sigma basics
- 7 Quality Control tools
- Advanced problem solving – 8D
- APQP & PPAP
- FMEA

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